



A product of the San Diego Multi-Housing Corporation

## Resident Screening *Fax Coversheet*

*Please photocopy this form for your use.*

**Fax to: (866) 239-5832**

Please complete and fax this cover sheet along with a complete, signed and legible Application to Rent.

Name: \_\_\_\_\_ InfoLink No: \_\_\_\_\_

Person Requesting Report: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Number of Applications Attached: \_\_\_\_\_

The results of your report(s) will be faxed to the number above. **Your fax needs to have a dedicated line, or an auto-switch if shared with a voice line.** InfoLink Resident Screening's fax computer will not fax to a voice-answered line.

### REQUEST FOR CONFIDENTIAL CONSUMER REPORT(S)

PRODUCT	DESCRIPTION (Check desired service):	
Mini Check:	TransUnion credit report, SDN (OFAC), SSN Verification (as needed)	<input type="checkbox"/>
Basic Check:	TransUnion credit report, SDN (OFAC), SSN Verification (as needed), UD Database Search	<input type="checkbox"/>
Basic Check (w/ Criminal):	TransUnion credit report, SDN (OFAC), SSN Verification (as needed), UD Database Search, National Criminal Database Search	<input type="checkbox"/>
Complete Check:	TransUnion credit report, SDN (OFAC), SSN Verification (as needed), UD Database Search, Employment & Rental Verifications	<input type="checkbox"/>
Complete Check (w/ Criminal):	TransUnion credit report, SDN (OFAC), SSN Verification (as needed), UD Database Search, National Criminal Database Search, Employment & Rental Verifications	<input type="checkbox"/>
OPTIONAL SERVICES	DESCRIPTION (Check desired service):	
Report by Mail:	A copy of the report will be mailed to your address	<input type="checkbox"/>

*The undersigned represents (1) a signed Service Authorization and Agreement is on file with the San Diego Multi-Housing Corporation, (2) written permission to run this consumer credit report has been obtained from the applicant (consumer), (3) this request is for the sole purpose of qualification of a resident for real estate rental or employment purposes only.*

By (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_