

COMPREHENSIVE REUSABLE TENANT SCREENING REPORT CHECKLIST

RCW 59.18.030 (28 – 30)

PROCESS

- Ordered & paid for by applicant
- Available directly from tenant screening company AT NO CHARGE to the prospective landlord

REPORT CONTENT

- Consumer credit report prepared within the last 30 days
- Criminal records search
 - Includes convictions and pending cases, date of final disposition of which antedates report by no more than seven years.
 - Includes search of sex offender and Treasury's Office of Foreign Asset Control (OFAC) databases.
 - Based on seven (7) years of address history AND alias information provided by the prospective tenant or available in the consumer credit report.
- Eviction records search
 - Includes eviction actions reportable under state law
 - Based on seven (7) years of address history AND alias information provided by the prospective tenant or available in the consumer credit report.
- Employment verification
- Address and rental history (rental references)